

Discipline Policy – Summary

Please note: This is a **summary** of the full Attendance Policy which contains further details and advice. If you need any support to access this document please contact school reception 0191 4877638

info@cardinalhume.com or go to our website

<http://www.cardinalhume.com/esol-english-for-speakers-of-other-languages/>

Rationale

The school insists on the highest standards of behaviour. The following systems will be used if a student fails to meet these standards.

System

1. All staff are responsible for discipline in the school, and this starts in the classroom but also applies to when they are on duty. All staff are expected to punish and log unacceptable behaviour.
2. If misbehaviour happens in class it should be dealt with by the class teacher.
3. Further concerns should be passed up to the Head of Department.
4. The Heads of House are also made aware of concerns via the tutors who check BROMCOM records on a weekly basis. In addition the school has a range of additional monitoring systems.
5. Should a pupil be deemed to be behaving in an unsatisfactory manner, then the Head of House will place that pupil on to Yellow Report. Pupils report to the Head of House at the start of the day.
6. If Yellow Report is unsuccessful, then pupils are moved up to Red Report. This carries more sanctions such as going to groundings and staying for detention should the pupil have received an unsatisfactory comment during the day.
7. Should a pupil not respond to the Red Report monitoring system, then they will be placed in the Behaviour Support Unit.
8. Sometimes, serious incidents occur (Serious Incident Form completed) and then the pupil concerned may be fast tracked on to Yellow Report or Red Report, or even put straight into the Behaviour Support Unit.
9. On very rare occasions, a pupil may be placed on Headteacher's Report or excluded from school.
10. We believe in forging strong links with home in order to fully support the pupils. Parents are informed of problems and progress on a very regular basis, including via 'My Child At School'.

Monitoring

The Pastoral Team meet each week to monitor the progress of all students on report.