



2nd October 2017

Dear Parent/Guardian

Following on from the hugely successful trip to Berlin and Krakow in July, the Humanities Faculty is delighted to offer students from **Year 8 – 13** the opportunity to undertake a study and cultural visit to Rome and the Bay of Naples **13th-20th July 2018**. The trip, as well as being hugely culturally enriching, has links to the GCSE History specification where students study the significance of the renaissance, the Y12 History specification on the Reformation and to the Geography curriculum's study of volcanoes.

The trip will cost **£925** and is being organised by WST, a nationally recognised provider of school visits abroad. This price includes flights from Newcastle to Rome, transfers to the hotel in Rome and coach transfers to Piano di Sorrento, with students staying on a **half board basis**. The provisional itinerary will include in the price:

- All flights, taxes, transfers etc.
- Half board stay at the Hotel Mariano, Rome and the Hotel Eden Blue, Piano di Sorrento
- A guided visit to the Vatican City, including St Peter's Basilica, the Vatican Museum and the Sistine chapel
- A guided visit to the Colosseum, Roman forum and Palatine Hill
- A visit to Herculaneum
- A crater walk at Mount Vesuvius
- A visit to Pompeii
- A guided day visit to Phlegraean Fields and Solfatara
- A Ferry trip to Capri and laser boat ride

Payment Schedule:

In order to secure a place on this trip, a **non-refundable deposit of £100** needs to be paid by **Wednesday 11th October**. This is essential as the flights can change price and failure to meet this deadline could lead to an increase in cost. This deposit can be made at student reception by either cash, cheque or ParentPay. You are then welcome to make smaller, regular payments but the deadlines below need to be met in order to meet the payments to the travel agent

Deposit 2: **£100 by 1st December**

Deposit 3: **£365 by 1st March**

Deposit 4: **£360 by 1st May**

We are pleased to inform you that Cardinal Hume Catholic School now has the facility to accept online payments for trips and other school activities. Using a secure website called ParentPay you are able

to pay online using your credit or debit card. This can be accessed from the School website and you will by now, have received your ParentPay log in. If you are unable to locate this, please contact the school office for assistance.

Making a payment using your credit or debit card is straightforward. Your card details are not retained by the school. ParentPay holds an electronic record of all online payments for you to view at a later date. When you make a payment, an e-mail confirmation is sent to you, giving you reassurance that the transaction has been successful.

As a reminder please follow instructions below:

Once you have your login details, the system is quick and easy to use:

- Visit www.parentpay.com (<http://www.parentpay.com/>)
- Enter your activation username and password in the Account Login section of the homepage. N.B. These are for one-time use only, you will choose your own username and password for future access during the activation process.
- Provide all the necessary information and choose your new username and password for your account – registering your email address will enable us to send you receipts and reminders.
- Once activation is complete you can go straight to Items for payment, select which item(s) you want to add to your basket and proceed to complete your payment.

We thank you in advance for your support in using this service to pay for your child's educational visit.

Please note, your child's place on the trip is dependent upon their continued good behaviour and adherence to the school behaviour policy. If your child fails to live up to the behavioural expectations of the school, the Head of Faculty and Head of House may make the decision to withdraw your child from the trip. No refund will be made in this context, unless a replacement can be found to take up that place.

May I also take this opportunity to remind all parents that it is crucial that those students participating in the trip can be trusted to behave in a responsible and mature way. As the leader of the visit, I have to be confident that those taking part do not jeopardise the safety and enjoyment of the trip for others. Students are also reminded that they will be representing the school during the visit, and it is therefore essential that they behave appropriately. With this in mind, I will be closely monitoring the behaviour in school of those students involved in the visit. If any student is considered to have the potential to jeopardise the success of the visit, then I am afraid that they will be unable to participate and their places will be offered to other students and deposits will not be refunded.

Please find enclosed a medical form and a school visit code of conduct which will need to be returned. Please note, all students coming on the trip will need to have a valid passport with six month's validity from 20th July 2018. Please let me know as soon as possible of any allergies so that I can check these can be safely dealt with when we are away.

A parent's evening will be organised nearer to the trip departure to go over final arrangements, answer any questions you may have, and meet myself and the other school staff who will be accompanying your child on the visit. In the meantime, if you have any questions or queries, please email me on amn@cardinalhume.com.

Yours faithfully

Miss Andrea McGuigan
Head of Humanities and Social Sciences

REPLY SLIP – Visit to Rome 13-20 July 2018

I/we, parent/guardian of (full name as it does or will appear on his/her passport), give consent to attend the visit to Rome in July 2018.

Signed:
(Parent/guardian)

Date: