

## Parent Pay

We are pleased to inform you that Cardinal Hume Catholic School now has the facility to accept online payments for trips and other school activities. Using a secure website called ParentPay you are able to pay online using your credit or debit card. This can be accessed from the School website and you will by now, have received your ParentPay log in. If you are unable to locate this, please contact the school office for assistance.

Making a payment using your credit or debit card is straightforward. Your card details are not retained by the school. ParentPay holds an electronic record of all online payments for you to view at a later date. When you make a payment, an e-mail confirmation is sent to you, giving you reassurance that the transaction has been successful.

As a reminder please follow instructions below

### **Once you have your login details, the system is quick and easy to use:**

- Visit [www.parentpay.com](http://www.parentpay.com/) (<http://www.parentpay.com/>)
- Enter your activation username and password in the Account Login section of the homepage. N.B. These are for one-time use only, you will choose your own username and password for future access during the activation process.
- Provide all the necessary information and choose your new username and password for your account – registering your email address will enable us to send you receipts and reminders.
- Once activation is complete you can go straight to Items for payment, select which item(s) you want to add to your basket and proceed to complete your payment.

We thank you in advance for your support in using this service to pay for your child's educational visit.