

Essential Information

SCHOOL UNIFORM

The wearing of school uniform is compulsory. Badges and ties, as well as items of sports kit, are available from school. Uniform issues related to matters of religious observance will be dealt with, and may be granted, at the Headteacher's discretion. However, regardless of any other decision, a student's face must remain fully visible at all times and may not be covered in any way. Every article must be clearly marked with the owner's name.



YEARS SEVEN to ELEVEN

BOYS:	GIRLS:
Black blazer	Black blazer
Black regulation school trousers	Black skirt/school trousers
Regulation white shirt	Regulation white shirt
Black V-necked (jumper)	School tie (worn to correct length)
School tie (worn to correct length)	Outdoor coat (not denim)
Outdoor coat (not denim)	Black shoes (not trainers)
Black shoes (not trainers)	

YEARS TWELVE to FOURTEEN

Black school trousers/skirt	Sixth form tie
White shirt/blouse	Outdoor coat (not denim)
Black V-necked sweater (if worn)	Black shoes (not trainers)

All pupils must wear their personal identity card at all times while in school.

HOMEWORK

Homework at Cardinal Hume School is compulsory for all students.

PHYSICAL EDUCATION

All students take part in Physical Education lessons and are excused only on medical grounds; written confirmation would be required by the school. All students must bring a towel to all PE lessons.

PE KIT

Purple polo shirt with school logo	Girls - Black sweatshirt with logo
Black shorts	Boys - Purple & black rugby top
Optional - Black tracksuit bottoms	Black football socks
Optional - Black rain jacket	Boys will need football boots
	Training shoes & towel

BAG

It is essential that every student be provided with a rucksack, holdall or appropriate bag for conveying exercise and text books to and from school. This is to ensure that books are kept in good condition.

PENS

All students must provide their own pens, pencils, rubbers and rulers and they must have them at all times.

DICTIONARIES

Parents are urged to provide their children with an English Dictionary to help them in their work. The school will provide a Bible which is used throughout the school in Religious Education lessons. Parents are also asked to provide a French and/or Spanish dictionary as appropriate.

Advice is given by the school in Year Seven.

ART

For some aspects of art work, students must have an apron or old shirt to protect clothing.

TECHNOLOGY (FOOD)

All students must have a cookery apron and a basket or biscuit box to carry ingredients and dishes.

CRAFT/DESIGN/TECHNOLOGY

Students must have an apron to protect their clothing.

JOURNEY TO SCHOOL

Scholars' buses are provided by the Local Authority for all students travelling from Birtley, Wardley, Heworth, Leam Lane, Felling, Windy Nook, Low Fell and Gateshead.

SCHOOL SESSIONS

MONDAY – THURSDAY	
Registration	08.45 - 09.00
Period 1	09.00 - 10.00
Period 2	10.00 - 11.00
Break	11.00 - 11.15
Period 3	11.15 - 12.15
Period 4	12.15 - 13.15 (Lunch for Years 7,8,9)
Period 5	13.15 - 14.15 (Lunch for Years 10,11)
Period 6	14.15 - 15.15
	15.15 (School ends)

6th Form lunch will occur either period 4 or 5, depending on subjects studied.



FRIDAY		
Registration	08.45 - 09.00	
Period 1	09.00 - 10.00	
Period 2	10.00 - 11.00	
Break	11.00 - 11.15	
Period 3	11.15 - 12.15	
Period 4	12.15 - 13.35	(Lunch and PSHE)
Period 5	13.35 - 14.35	(Enrichment)
	14.35	(School ends)

ATTENDANCE

Parents are expected to send their children to school regularly and punctually.

ABSENCE

Any student who is absent from school, even for half a day, should bring a letter from his or her parents/carer.

RATES OF AUTHORISED AND UNAUTHORISED ABSENCE

1. Number of students of compulsory school age on roll for at least one session...1181
2. Percentage attendance...93.85%
3. Percentage of authorised absences...4.97%
4. Percentage of unauthorised absences...1.18%

SCHOOL HOLIDAYS

Parents will be informed when holidays are agreed by governors.

STANDARDS OF BEHAVIOUR

High standards of discipline and courtesy are expected at all times. This is primarily achieved by a system of praise and encouragement designed to motivate the students to achieve the high level expected. Although all would agree that the best form of discipline is self-discipline, the high standards expected will be vigorously enforced if necessary. When breaches of school rules lead to after school detention, 24 hours' notice will be given.

LIBRARY

The library is open from 8.30 am to 4.30 pm Monday to Thursday, Friday 8.30 am to 3.30 pm. Years Seven to Thirteen students have the privilege of using it as a lending library and a study area.

EDUCATIONAL VISITS

Visits to places of historical, geographical, cultural, artistic or industrial interest will be a normal part of the school curriculum. Occasionally there will be visits, at home and abroad, of a recreational as well as an educational nature. There are some adventure weekends.

SCHOOL FUND

The school provides many extras for its societies and assists activities which cannot be financed from Local Authority sources.

The money to finance these activities has to be raised by the school. Parents are urged to give their wholehearted support to our various fund raising projects.

SCHOOL MEALS

Our catering service is run by the LA, who provide meals in accordance with the National Nutritional Standards for lunches in secondary schools. Meals are cooked on the premises and are paid for by pupils on a daily basis. Those students who wish to bring packed lunch may do so. Students may apply for a lunchtime pass if their home address is in the immediate area of the school to allow them to return on time for the afternoon.

In cases of financial hardship, the Local Authority will assist parents by providing free meals. Application forms are available from the Welfare Benefits Section of Gateshead Council.

SCHOOL CLUBS AND SOCIETIES

Clubs and Societies involving a variety of different activities take place in the school. These are intended to give the students the opportunity of developing personal interests as well as entering more fully into the community life of the school.

